



Controller

CMI (Crisis Management Initiative) is an independent, non-governmental organisation that works to resolve conflicts and build sustainable peace across the globe. CMI contributes to conflict resolution through dialogue and mediation, mediation support, and supporting local actors.

CMI is seeking an experienced controller to our Finance and Administration team to support our programme and especially EU-funded projects.

You will be responsible for reporting and controlling processes of CMI's programme and projects. A special focus in your work will be our EU-funded projects. You collaborate closely with our regional project teams and the rest of our Finance and Administration team. You enjoy working in a multicultural organisation. You will report to Director, Finance and Administration.

The controller will be responsible for:

- Overall financial project management, budgeting and reporting processes from the funding application until the final reporting with a special focus on EU-funded projects
- Development of CMI's financial reporting and project follow-up
- Development and follow-up of financial processes, controls and guidelines
- Development of external accounting in collaboration with external accounting team
- Support to yearly financial statement, especially related to projects
- Support, trainings and guidelines to our experts with finance-related issues

A successful candidate is expected to:

- Have at least three (3) years of similar experience. Any experience related EU project funding and funding instruments is considered a strong asset as well as previous work experience from international environment.
- Have excellent team working skills, prioritising skills and ability to manage pressure
- Have analytical, independent and solution-oriented way of working
- Have a university degree from a relevant field (e.g. master's degree in accounting or economics)
- Have fluent written and spoken skills in English. Other language skills are an advantage, especially Finnish, French, Arabic or Russian.
- Have excellent ICT skills, especially strong Excel skills
- Commit to CMI values and principles of neutrality

We offer you an opportunity to work with interesting tasks in a unique organisation. You will work at CMI's office either in Helsinki or Brussels. Some travel to regions we work in might be required. The position begins as agreed, preferably as soon as possible. If you got interested, please send a short motivation letter and cv with salary request to [applications\(at\)cmi.fi](mailto:applications(at)cmi.fi) **latest on Wednesday 12 June**. For more information, please contact Jaana Seppänen, Director, Finance and Administration ([jaana.seppanen\(at\)cmi.fi](mailto:jaana.seppanen(at)cmi.fi))

CMI Helsinki: Eteläranta 12, 00130 Helsinki **e-mail** cmi.helsinki@cmi.fi

CMI Brussels: Rue Belliard 205, Box 3, 1040 Brussels **e-mail** cmi.brussels@cmi.fi

web www.cmi.fi